

# Frequently asked questions

**Question: Should the business plan guarantee the sustainability of the service/enterprise?**

Answer: The business plan should demonstrate the level of sustainability that can be achieved by the service/enterprise in the medium term.

**Q: In the guidelines it is stated that three invoices / offers should be submitted if the cost exceeds 2.000EUR. Does this refer to the costs that would arise from the implementation of the project i.e. Costs for the purchase of equipment?**

A: Exactly. For that kind of expenses it is necessary to provide 3 offers if the cost exceeds 2.000EUR.

**Q: Do salary contributions of project staff, secured from alternative funding sources, count as co-financing of the project?**

A: Yes.

**Q: Can an organization apply on its own, without a partner organization?**

A: Yes.

**Q: Does a partner in the project have to be exclusively CSO that works with people with disabilities?**

A: The partners do not need to respect the same eligibility criteria as the Applicant.

**Q: If we as a non-profit organization propose a project that will generate a profit but we cannot register this activity as a social entrepreneurship because there is no law on social entrepreneurship, can we say that the profit will be invested in the organizations' activities?**

A: Yes.

**Q: Is the Applicant obliged to hire a person with disabilities or with mental disorder in the project?**

A: No, it is not obliged. The person with disabilities or mental disorders can be employed or can be the final beneficiaries of the service/enterprise.

**Q: Are the copies of the balance sheet and income statement obligatory? What happens if the association is new born CSO?**

A: If the CSO is older than 2 years, the statements are to be provided.

If the association is younger, it is necessary to submit the fiscal statement from the moment of the foundation till the end of 2016 (in that case just for 2016).

Please be informed that only association registered at least 6 months before the application date will be considered for the call, as stated in the Addendum.

**Q: Can 10% of co-financing be provided in kind or has to be as financial contribution?**

A: As stated in the Guidelines, *“the Applicants are requested to provide at least 10% of co-funding whether as direct financial contribution or relevant in kind /non-financial contribution”*

**Q: What is community based services?**

A: Community-based service is a service that is in line with the main principles of Community Based Rehabilitation as defined in the Joint Position Paper:

*“Community Based Rehabilitation is a strategy within general community development for the rehabilitation, poverty reduction, equalization of opportunities and social inclusion of all people with disabilities [...] through the combined efforts of people with disabilities themselves, their families, organizations and communities, and the relevant governmental and non-governmental health, education, vocational, social and other services”.*

WHO-ILO-UNESCO, 2004

Joint Position Paper on Community Based Rehabilitation for People with Disabilities  
([http://apps.who.int/iris/bitstream/10665/43060/1/9241592389\\_eng.pdf](http://apps.who.int/iris/bitstream/10665/43060/1/9241592389_eng.pdf))

**Q: Is my CSO eligible for this call for proposal?**

A: Please refer to the session “Eligibility criteria of the Applicant”, in the Guidelines and in the Addendum

**Q: Is it possible to engage experts and consultants from other countries**

A: YES.